

Meeting Date	Minute No	Agenda Item & Action Required	Update and Action Taken
20.06.17	6	<p>TERMS OF REFERENCE, PROCEDURAL RULES, MEMBERS ROLES AND RESPONSIBILITIES</p> <p>That a working group be established to review the membership of the Lincolnshire Health and Wellbeing Board.</p>	Nominations to sit on the working group have been received by the Programme Manager Health and Wellbeing. Initial desktop research into best practice models of HWB membership has been completed and views sought on possible changes in membership from HWB Members. The working group is scheduled to meet in Oct 2017 to consider the information and make recommendations to the HWB meeting in December 2018
	8c	<p>INTEGRATION OF SERVICES FOR CHILDREN AND YOUNG PEOPLE WITH A SPECIAL EDUCATIONAL NEEDS AND/OR DISABILITY</p> <p>That the proposal for this work to be governed via the Women and Children's Joint Delivery Board, reporting to the Lincolnshire Health and Wellbeing Board.</p>	Updates from the Women and Children's Joint Delivery Board to be scheduled in the Lincolnshire Health and Wellbeing Board's Forward Plan, as required.
	9a	<p>LINCOLNSHIRE SUSTAINABILITY AND TRANSFORMATION PLAN (STP) PRIORITIES AND UPDATE</p> <p>That regular updates be added to the Work Programme of the Lincolnshire Health and Wellbeing Board.</p>	The Sustainability and Transformation Plan and the Better Care Fund are standing items on the HWB's agenda
	10d	<p>LINCOLNSHIRE HEALTH AND WELLBEING BOARD – FORWARD PLAN</p> <p>That the Board's concerns regarding immunisations be referred to the Health Scrutiny Committee for Lincolnshire.</p>	The performance of the Immunisation and Screening Service was referred to the Health Scrutiny Committee for Lincolnshire following the Lincolnshire Health and Wellbeing Board meeting. An item on the Immunisation and Screening Programme was presented to Health Scrutiny at the meeting in November 2017.
26.09.17	17a	<p>DEVELOPMENT OF THE JOINT HEALTH AND WELLBEING STRATEGY FOR LINCOLNSHIRE</p> <ul style="list-style-type: none"> • That the following priorities be approved for further development as part of the Joint Health and Wellbeing Strategy for Lincolnshire:- <ul style="list-style-type: none"> ○ Mental Health (Both Adults and Children/Young People); ○ Housing; ○ Carers; 	<p>A series of meetings have taken place during October and November 2017 with key partners to explore the emerging priorities further. As part of the discussions the following key themes, identified as part of the stakeholder engagement were also considered:</p> <ul style="list-style-type: none"> • The need for the JHWS to have a strong focus on prevention and early intervention • That there is collective action across a range of organisations working in partnership to deliver the JHWS • The need to tackle inequalities and equitable provision of services

		<ul style="list-style-type: none"> ○ Physical Activity; ○ Dementia; and ○ Obesity. <ul style="list-style-type: none"> ● That the members of the Health and Wellbeing Board who would lead on further development and drafting of the Joint Health and Wellbeing Strategy for Lincolnshire be allocated at a later date. 	<p>that support and promote health and wellbeing.</p> <p>The findings from this work to be presented to the Board in December along with proposals for the next steps, including identifying suitable leads to take forward the work.</p>
	17b	<p>HEALTH AND WELLBEING GRANT FUND – ALLOCATION OF REMAINING FUNDS</p> <ul style="list-style-type: none"> ● That the recommendation from the Health and Wellbeing Grant Fund Sub Group to allocated all remaining uncommitted money in the Health and Wellbeing Grant Fund to the four Clinical Commissioning Groups (CCG) be approved; ● That an update on the projects be provided to the Health and Wellbeing Board in six months. 	<p>Tony McGinty, Interim Director of Public Health, sent a letter on 13 October 2017 to the CCG Accountable Officers notifying them of the Board's decision to allocate the remaining Health and Wellbeing Grant Fund to the CCGs to support the development neighbourhood working with a specific focus on building resilience in the Voluntary and Community Sector. The letter asked that the CCGs provide an update on the projects to the Board in six months.</p> <p>Subject to approval by the Chairman, this item is scheduled on the Forward Plan for June 2018.</p>
	18b	<p>AN ACTION LOG OF PREVIOUS DECISIONS</p> <p>That an item of ACTION Lincs be added to the Forward Plan for a future meeting.</p>	<p>Following a discussion with the Chairman of the Health and Wellbeing Board, this item has been referred to the Housing, Health and Care Delivery Group (HHCDG). As the sub group of the Health and Wellbeing Board with responsibility for housing related matters, reports on ACTION Lincs will be presented to this group in the first instance. Any matters arising from this will be reported by exception to the Health and Wellbeing Board through the quarterly HHCDG update to the Board.</p>
	18c	<p>LINCOLNSHIRE HEALTH AND WELLBEING BOARD FORWARD PLAN</p> <p>That an item on the <i>Role of District Councils in Health and Wellbeing</i> be added to the Forward Plan.</p>	<p>Subject to approval by the Chairman, this item is scheduled on the Forward Plan for March 2018.</p>
05.12.17	24a	<p>JOINT HEALTH AND WELLBEING STRATEGY</p> <p>That the statutory requirements for safeguarding be amended to be more obvious throughout the document.</p>	<p>Safeguarding has been added as one of the Themes that will cut across all the priority areas in the new Joint Health and Wellbeing Strategy. Each priority area are developing delivery plans (to be signed off by the Board in June) and as part of this process each priority area will set out how safeguarding issues will be addressed.</p>

	<p>24b</p>	<p>LINCOLNSHIRE PHARMACEUTICAL NEEDS ASSESSMENT 2018 That a consultation on a draft PNA for Lincolnshire planned between 11 December 2017 and 11 February 2018 be noted.</p>	<p>The statutory 60 consultation, required as part of PNA development process, began on Monday 11 December 2017 and closed on 11 February 2018. A total of 18 responses were received and these have been reviewed by the PNA Steering Group and necessary amendments made to the draft PNA document. The final PNA document will be presented to the HWB in March 2018 for formal approval. The document & associated appendices will be published on the Lincolnshire Research Observatory by 29 March 2018.</p>
	<p>24c</p>	<p>LINCOLNSHIRE HEALTH AND WELLBEING BOARD MEMBERSHIP</p> <ul style="list-style-type: none"> • That membership changes, as recommended by the Working Group, to add the Office of the Police and Crime Commissioner and the Chairman of the Lincolnshire Coordination Board be endorsed; and • That the proposed recommendations be formally submitted to Full Council in February 2017, to enable appropriate changes to be made to the County Council's Constitution be agreed. 	<p>A report was presented to County Council on 23 February 2018 detailing the proposed changes to the Board's membership and asking Council to approve the necessary changes to The Constitution.</p> <p>The County Council agreed to extend membership of the Health and Wellbeing Board to include the:</p> <ul style="list-style-type: none"> • Office of the Police and Crime Commissioner • Chairman of the Lincolnshire Coordination Board <p>The Chairman of the Lincolnshire Health and Wellbeing Board has formally written to Marc Jones and Elaine Baylis notifying them of the decision, which comes into immediate effect.</p>
	<p>26e</p>	<p>LINCOLNSHIRE HEALTH AND WELLBEING BOARD FORWARD PLAN That an item on the Lincolnshire Health and Wellbeing Board Membership be added to the Forward Plan.</p>	<p>An update on HWB Membership is provisionally scheduled on the Forward Plan for December 2018.</p>

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